



JOINT APPLICATION FORM - INSTRUCTIONS

Use this application to apply for Permits and Determinations from all of the listed state and federal agencies. This form is for all projects that affect streams, waterways, waterbodies, wetlands, coastal areas and sources of water supply.



US Army Corps of Engineers (USACE)
New York District
Buffalo District

New York State

Department of Environmental Conservation (DEC)
Office of General Services (OGS)
Department of State (DOS)

Type or print clearly in ink. This Form has 2 pages. Incomplete, illegible or inaccurate information may delay processing and a final decision on your application. Individual Agencies may request that you submit additional information to complete your application. If you have any questions, contact the Agencies or check the Agency websites listed on Page 2 for further information.

PERMITS REQUESTED: You are responsible for obtaining all federal, state or local permits or other approvals. Check all Permits/Determinations you are applying for from the listed Agencies.

You must obtain separate authorizations or determinations of no permit required from each Agency in accordance with their jurisdiction prior to initiation of work.

APPLICANT / OWNER / CONTACT INFORMATION AND SIGNATURES: Signatures of the Applicant, Owner and Agent, where applicable, are required.

Applications by a Corporation must be signed by a member of the board of directors or a "high managerial agent" of the corporation as that term is defined in the § 20.20 of the Penal Law; a Partnership by a general partner; a Sole Proprietorship by the proprietor; a Limited Liability Company by member or manager in accordance with the LLC's articles of organization as filed with the Secretary of State.

Applications by a State Agency must be signed by a person duly designated by the commissioner or other agency head. Applications by Municipalities (counties, cities, towns and villages) and Public Corporations must be signed by the chief executive officer, the head of a subordinate agency or department, or a person duly designated by the chief executive officer.

Construction or work contractors may serve as a contact/agent on behalf of the applicant, but cannot be identified as the applicant or prospective permittee should a permit be issued.

PROJECT / FACILITY LOCATION INFORMATION: If you are able to supply accurate project location coordinates, please do so. Location Coordinates are expressed in New York Transverse Mercator (NYTM) units (i.e., UTM Zone 18 expanded to encompass the entire state) based on the North American Datum 1983, or Latitude and Longitude. Coordinates may be obtained from DEC's online Environmental Resource Mapper (www.dec.ny.gov/animals/38801.html), using the Identify  tool.

PROJECT DESCRIPTION AND PURPOSE: Provide a complete narrative description of the proposed work and its purpose. Attach additional page(s) if necessary.

REQUIRED APPLICATION ATTACHMENTS

Attach and submit the following to each involved Agency:

- LOCATION MAP** - A US Geological Survey (USGS) Quadrangle Map, or equivalent identifying the project location. The map should include wetlands, seasonally wet streams and ditches. An acceptable location map may be obtained from DEC's online Environmental Resource Mapper (<http://www.dec.ny.gov/animals/38801.html>), using the Printer  tool.
- PROJECT PLANS** - A sketch plan view and cross-section drawn to scale with dimensions given, or engineering drawings showing location and extent of work. Note from which direction the photographs required in (3) are taken.

- PHOTOGRAPHS** - At least 3 color photographs, taken from multiple directions, which clearly depict the site of the proposed activity without snow cover. Include any existing structures on the site and the area surrounding the site. Indicate the time and date when taken.

OTHER REQUIREMENTS

If applying to State Agencies: State Environmental Quality Review Act regulation (SEQR), 6 NYCRR Part 617) is applicable (see www.dec.ny.gov/regs/4490.html) -

- If the project is an Unlisted Action, submit a completed Part 1 of a Short Environmental Assessment Form. *
- If the project is a Type I Action, submit a completed Part 1 of a Full Environmental Assessment Form. *

If applying to NYS DEC - Complete the **Permission to Inspect Property Supplement** * to provide consent for DEC inspection. Failure to grant consent can be grounds for, and may result in, permit denial.

If applying to USACE/NYS DOS - If the project requires a federal permit and lies within or affects the Coastal Zone (see the DOS Coastal Area Maps at http://www.nyswaterfronts.com/maps_regions.asp) submit a completed Federal Consistency Assessment Form (available at www.nyswaterfronts.com/consistency_federal.asp) to NYS DOS with a copy to USACE.

For USACE Section 404 Clean Water Act permits and specific Nationwide permits - a 401 Water Quality Certification must be obtained from NYS DEC.

For projects within the Adirondack Park - To determine permitting applicability, contact -
NYS Adirondack Park Agency, 1133 NYS Rte 86, PO Box 99, Ray Brook, NY 12977 (518) 891-4050 www.apa.state.ny.us

SPECIAL SUPPLEMENTS AND REQUIREMENTS FOR SPECIFIC PERMIT APPLICATIONS

Applications for . . . must be accompanied by . . .

- Dams and Impoundment Structures** Supplement D-1 *
- Docks and Moorings** Supplement D-2 *
- Water Supply** Supplement W-1 *
- Long Island Well** Regional specific supplement *
- Wild, Scenic and Recreational River Systems** Supplement WSR-1 *
- Incidental Take** Supplement IT-1 *
- Aquatic Vegetation, Aquatic Insect, and Fish Control** ... Category specific form available at NYS DEC offices and www.dec.ny.gov/chemical/8530.html . Submit applications to the NYS DEC regional office, Attn: Bureau of Pesticides.
- USACE Section 404 Clean Water Act and DEC Freshwater Wetlands and DEC Tidal Wetlands** ... Applications to disturb a wetland or waterway by placing fill or performing mechanized land clearing, ditching, channelization, dredging, or excavation activities should provide a discussion of practicable alternatives considered to avoid, minimize and/or mitigate the proposed project impacts. Particular justification should be given as to why the alternatives are not suitable.
- DEC Freshwater and Tidal Wetlands** ... Applications fees are required. Refer to: www.dec.ny.gov/permits/65153.html

* Forms are available at NYS DEC offices and at www.dec.ny.gov/permits/6222.html

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SUBMISSION OF APPLICATION FORMS AND ATTACHMENTS

Separately mail the completed application to each involved Agency based on project location and permit(s) requested.

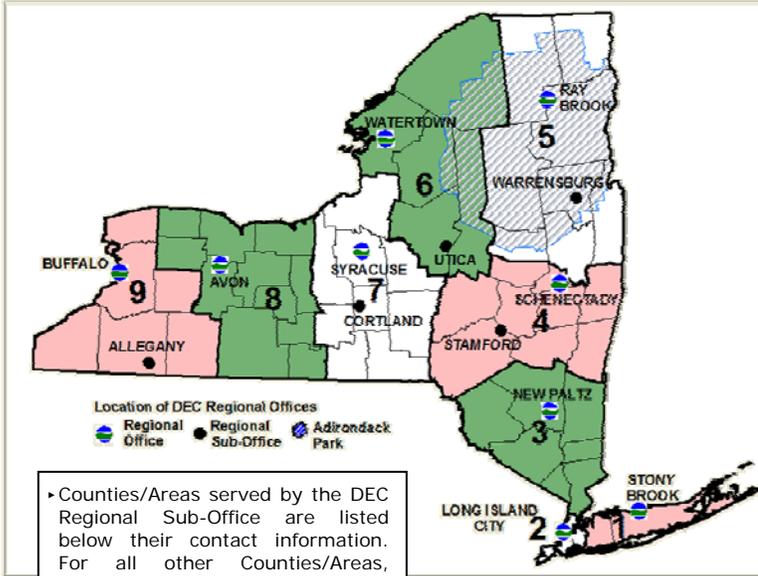
For DEC - Mail **3 copies** of: this Application, any supplemental forms, and all required attachments.

For Other Agencies - Mail **1 copy** of: this Application, any supplemental forms, and all required attachments.

Refer to each Agency's website for specifications on submitting documents on electronic media or via email.

AGENCY CONTACT INFORMATION

NYS Department of Environmental Conservation
www.dec.ny.gov



NYS DEC REGION 4 Sub-Office
 Regional Permit Administrator
 65561 State Hwy 10
 Stamford, NY 12167-9503
 (607) 652-7741
 email: r4dep@gw.dec.state.ny.us

► For Schoharie, Otsego, Delaware, Counties, and Greene County towns within the NYC watershed

NYS DEC REGION 5
 Regional Permit Administrator
 PO Box 296
 1115 Route 86
 Ray Brook, NY 12977-0296
 (518) 897-1234
 email: r5dep@gw.dec.state.ny.us

NYS DEC REGION 5 Sub-Office
 Regional Permit Administrator
 232 Golf Course Rd
 Warrensburg, NY 12885-1172
 (518) 623-1281
 email: r5dep@gw.dec.state.ny.us

► For Washington, Warren, Saratoga, Fulton Counties

NYS DEC REGION 7
 Regional Permit Administrator
 615 Erie Blvd West
 Syracuse, NY 13204-2400
 (315) 426-7438
 email: r7dep@gw.dec.state.ny.us

NYS DEC REGION 7 Sub-Office
 Regional Permit Administrator
 1285 Fisher Avenue
 Cortland, NY 13045-1090
 (607) 753-3095
 email: r7dep@gw.dec.state.ny.us

► For Tompkins, Cortland, Broome, Chenango, Tioga Counties

NYS DEC REGION 8
 Regional Permit Administrator
 6274 E. Avon - Lima Road
 Avon, NY 14414-9519
 (585) 226-5400
 email: r8dep@gw.dec.state.ny.us

NYS DEC REGION 1
 Regional Permit Administrator
 SUNY @ Stony Brook
 50 Circle Road
 Stony Brook, NY 11790-3409
 (631) 444-0365
 email: r1dep@gw.dec.state.ny.us

NYS DEC REGION 3
 Regional Permit Administrator
 21 South Putt Corners Road
 New Paltz, NY 12561-1696
 (845) 256-3054
 email: r3dep@gw.dec.state.ny.us

NYS DEC REGION 6
 Regional Permit Administrator
 317 Washington Street
 Watertown, NY 13601-3787
 (315) 785-2245
 email: r6dep@gw.dec.state.ny.us

NYS DEC REGION 9
 Regional Permit Administrator
 270 Michigan Avenue
 Buffalo, NY 14203-2915
 (716) 851-7165
 email: r9dep@gw.dec.state.ny.us

NYS DEC REGION 2
 Regional Permit Administrator
 1 Hunter's Point Plaza
 47-40 21st Street
 Long Island City, NY 11101-5407
 (718) 482-4997
 email: r2dep@gw.dec.state.ny.us

NYS DEC REGION 4
 Regional Permit Administrator
 1130 North Westcott Road
 Schenectady, NY 12306-2014
 (518) 357-2069
 email: r4dep@gw.dec.state.ny.us

NYS DEC REGION 6 Sub-Office
 Regional Permit Administrator
 207 Genesee Street
 Utica, NY 13501-3787
 (315) 793-2555
 email: r6dep@gw.dec.state.ny.us

► For Herkimer, Oneida Counties

NYS DEC REGION 9 Sub-Office
 Regional Permit Administrator
 182 East Union, Suite 3
 Allegany, NY 14706-1328
 (716) 372-0645
 email: r9dep@gw.dec.state.ny.us

► For Allegany, Cattaraugus, Chautauqua Counties

US Army Corps of Engineers www.usace.army.mil

For DEC Regions 1, 2 and 3
US Army Corps of Engineers NY District
 ATTN: Regulatory Branch
 26 Federal Plaza, Room 1937
 New York, NY 10278-0090
 email: CENAN.PublicNotice@usace.army.mil

For DEC Regions 1, 2, Westchester County and Rockland County - (917) 790-8511
 For the other counties of DEC Region 3 - (917) 790-8411

For DEC Regions 4, 5
Department of the Army
ATTN: CENAN-OP-R
NY District, Corps of Engineers
 1 Buffington Street
 Building 10, 3rd Floor
 Watervliet, NY 12189-4000
 (518) 266-6350 - Permits team
 (518) 266-6360 - Compliance Team
 email: cenan.rfo@usace.army.mil

For DEC Regions 6, 7, 8, 9
US Army Corps of Engineers
Buffalo District
 ATTN: Regulatory Branch
 1776 Niagara Street
 Buffalo, NY 14207-3199
 (716) 879-4330
 email: LRB.Regulatory@usace.army.mil

Statewide **NYS Department of State**
 Division of Coastal Resources
 Consistency Review Unit
 One Commerce Plaza
 99 Washington Ave, Suite 1010
 Albany, NY 12231-00001
 (518) 474-6000
www.nyswaterfronts.com

Statewide **NYS Office of General Services**
 Real Estate Development - Land Management
 Corning Tower, 26th Floor
 Empire State Plaza
 Albany, NY 12242-0001
 (518) 474-2195
www.ogs.state.ny.us